



Saint Barnabas UPK Enrollment Information

All families that reside in NYC with children born in 2017 are eligible to apply to our Pre-K program.

Families may complete the Pre-K application, once the application period begins, in one of three ways:

- Online at www.MySchools.nyc
- By calling 718-935-2009.
- In person, at a Family Welcome Center.

Please be sure to list Saint Barnabas (Site ID: XASX) as your first choice.

Frequently asked questions regarding the application/registration process...

What information will I need to complete my Pre-K application?

1. A valid email address.
2. Your child's name and date of birth.
3. Your name, address, phone number and email address.
4. Name, date of birth, and grade of siblings who will be enrolled at Saint Barnabas (*if applicable*)
5. Other programs choices you may want to list on your application (up to 12.)

How does ranking program choices affect my program offer?

- You will receive an offer to the highest ranked program for which you have admissions priority. If you can be matched to more than one of your program choices based on your priority level, you will receive an offer to whichever program was ranked higher on your application.
- Listing more programs on your application will not decrease your chances of receiving an offer to your first-choice program.

What should I expect after submitting my application?

- All families that submit an application by the deadline will get an offer letter from the NYC Department of Education in the spring.
- To accept your offer, you must pre-register in person at the Saint Barnabas UPK Office during the specified pre-registration period.
- Documents needed for registration:
 1. Proof of Birth: Your child's birth certificate, baptism certificate or current passport
 2. Proof of NYC residency: See updated list in application packet
 3. A small photo that will be kept in your child's file.
 4. The completed application packet (if you already received one)